

STATE OF CALIFORNIA INFORMATION TECHNOLOGY GOVERNANCE

Governance Structure

Internal Councils		
Reporting Level	Purpose & Frequency	Roles & Responsibilities
CDT Executive Governance		
<p>CDT Members:</p> <ul style="list-style-type: none"> CDT Directorate: Amy Tong, Chris Cruz, Andrea Wallin-Rohmann <p>ITEC members (advisors to CDT):</p> <ul style="list-style-type: none"> AIOs and CIO Liaisons from Umbrella Agencies, Agency Entities, Constitutional and Independent Entities liaisons, and Control Entities 	<p>Purpose: A decision making body, at the highest level, responsible for making final decisions on statewide IT strategic direction. ITEC members serve as advisors to CDT Directorate.</p> <p>Take into consideration input and recommendations brought forth by Policy Advisory Council (PAC) and Operations Advisory Council (OAC) for decision making.</p> <p>Also take into consideration input by Project Management Advisory Council (PMAC) and Vendor Advisory Council (VAC) for frame of reference.</p> <p>Meeting Frequency: Monthly</p>	<ul style="list-style-type: none"> Final approver of statewide IT strategic goals and objectives. Final approval of recommends from PAC and OAC for additions, modifications to, or termination of services. Resolve escalation matters presented from PAC and OAC. Take into consideration input from PMAC and VAC. Provides direction to OAC for service offerings, review and analysis. Provide final input, as advisors to CDT Directorate, on policies and oversight responsibility implementation.
Operations Advisory Council (OAC) (formerly AIO Monthly Meeting)		
<p>CDT Members:</p> <ul style="list-style-type: none"> CDT Directorate: Chris Cruz (Chair) CDT OTech Chief: Rob Schmidt CDT Operations Managers CDT Enterprise Architect CDT Chief Administration Officer <p>Customer Members:</p> <ul style="list-style-type: none"> Agency and Department Representatives 	<p>Purpose: A customer focused decision making body, at the executive level, responsible for approving proposed service recommendations brought forth by the Operations Strategies Council (OSC).</p> <p>Meeting Frequency: Every Other Month</p>	<ul style="list-style-type: none"> Partner with CDT to make decisions related to their strategic direction, to ensure successful outcomes. Provide input on resources, services/tools, and rates discussions, to ensure cross-agency collaboration. Identify and prioritize potential new services; and assign to CDT Services Workgroup (CDTSW) for analysis. Review proposed rates for new services or revision of existing rates.
Policy Advisory Council (PAC) (formerly Policy workgroup)		
<p>CDT Members:</p> <ul style="list-style-type: none"> CDT Directorate: Andrea Wallin-Rohmann (Chair) CDT Policy Deputy Directors and Managers CDT OTech Chief: Rob Schmidt CDT Enterprise Architect <p>Customer Members:</p> <ul style="list-style-type: none"> Agency and Department Representatives 	<p>Purpose: Provide input to CDT's policy making and oversight responsibility implementation.</p> <p>Meeting Frequency: Every other Month.</p>	<ul style="list-style-type: none"> Review proposed statewide IT policies and provides recommendations for improvement. Involve subject matter experts from their organizations to gain insight, and input when needed. Advises the department on current and future policy needs.
Project Management Advisory Council (PMAC)		
<p>CDT Members:</p> <ul style="list-style-type: none"> CDT Directorate: Amy Tong, Chris Cruz, Andrea Wallin-Rohmann Tamara Armstrong (Chair) <p>Customer Members:</p> <ul style="list-style-type: none"> Agency and Department Representatives 	<p>Purpose: Provide advice to assist the department in its effort to provide effective support and services in the successful delivery of information technology (IT) projects for the State of California.</p> <p>Meeting Frequency: Monthly</p>	<ul style="list-style-type: none"> Advise, assist, and support the development and operation of the CA-PMO; Discuss and provide advice on State level Project Management challenges and opportunities ; Advise on the nature and content of materials developed by the CA-PMO to support project managers. (i.e. frameworks, templates, guidelines, training, and tools).
CDT Services Workgroup (CDTSW) (combine Customer Advisory Council & CDT Service council) Additional Workgroups can be formed per needs		
<p>CDT Members:</p> <ul style="list-style-type: none"> CDT OTech Chief: Rob Schmidt (Chief) CDT Operations Managers CDT Enterprise Architect <p>Customer Members:</p> <ul style="list-style-type: none"> Agency and Department Representatives 	<p>Purpose: Collaborate and define overall services portfolio consistent with strategic direction. Review and approve internal tools required to manage environment. Collaborate with the Vendor Advisory Council as needed. Sub-Committees will be established as needed to research and define proposed policy, processes and procedures for the Policy and Operations Divisions for consideration by the OAC.</p> <p>Meeting Frequency: Monthly</p>	<ul style="list-style-type: none"> Review current services and tools for operational improvements, best practices, and leverage emerging technologies. Define criteria used when evaluating services proposals. Review and approve services proposals from service workgroups. Assign/develop workgroups based on topics to analyze service proposals and develop policy, procedures and procedures.

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External Councils		
Reporting Level	Purpose & Frequency	Roles & Responsibilities
Vendor Advisory Council (VAC)		
<p>Committee Members: CDT Members:</p> <ul style="list-style-type: none"> ● CDT Directorate: Amy Tong, Chris Cruz, Andrea Wallin-Rohmann ● CDT Operations Deputy Directors and Managers ● CDT Policy Deputy Directors and Managers ● CDT Enterprise Architect ● CDT Chief Administration Officer ● CDT Procurement Officer ● DGS Representatives ● Agency and Department Representatives <p>Vendor Members: CDT will solicit vendor (small, medium and large) participation from various lines of business to ensure diverse representation.</p>	<p>Purpose: Vendors collaborate and advise CDT on how to streamline the current services portfolio, and discuss trending technologies that should be considered to enhance services.</p> <p>Meeting Frequency: Bi-Annual</p>	<ul style="list-style-type: none"> ● Provide advice and recommendations on services and products that will improve CDT. ● Propose new services that align with the strategic plan and add business value to CDT's service offerings. ● Review current services and tools for operational improvements, best practices, and leveraging emerging technologies.
Local and Civic Entities Council (LCEC) (pending – concept only)		
<p>Committee Members: CDT Members:</p> <ul style="list-style-type: none"> ● CDT Directorate: Amy Tong, Chris Cruz, Andrea Wallin-Rohmann ● CDT Operations Deputy Directors and Managers ● CDT Policy Deputy Directors and Managers ● CDT Enterprise Architect ● CDT Chief Administration Officer ● CDT Procurement Officer ● DGS Representatives ● Agency and Department Representatives <p>Community Members: CDT will solicit local and civic entities participation from various lines of business to ensure diverse representation.</p>	<p>Purpose: Entities collaborate and advise CDT on how to streamline the current services portfolio, and discuss trending technologies that should be considered to enhance services.</p> <p>Meeting Frequency: Bi-Annual</p>	<ul style="list-style-type: none"> ● Provide advice and recommendations on services and products that will improve CDT. ● Propose new services that align with the strategic plan and add business value to CDT's service offerings. ● Review current services and tools for operational improvements, best practices, and leveraging emerging technologies.