

# Vendor Hosted Subscription Service Self-Certification Application

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Internal use only

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The Department of Technology requires all providers doing business with the State of California complete the self-certification application validating compliance with National Institute of Standards and Technology (NIST) regulations and other requirements.

State Administrative Manual (SAM) Chapter 5300, provide the security and privacy policy framework for state entities to follow. The Federal Information Processing Standards, the NIST, Special Publication 800-53, and California government specific standards and procedures shall be used as the implementation control framework. In line with these standards and procedures, the Department of Technology requires all providers/manufacturers, doing business with the State of California, to complete the self-certification application validating compliance with these regulations, standards, procedures and other requirements.

Please answer True (T) or False (F) to the below questions, unless otherwise noted.

**Technical Criteria for Vendor Hosted Subscription Services:**

The hardware and software components are supported by the provider and reside at the provider's facility/data center.

There is a predefined, usage based (i.e. per seat, per named user, etc.) licensing model that meets the State's needs.

No hardware or software is required to be installed at or supported by the Department of Technology staff.

No hardware or software is required to be installed at or supported by a subscribing customer.\*

The services will be in compliance with State Administrative Manual (SAM) 4983, 5100, and 5300.

The service is in compliance with NIST Special Publication 800-53, Security and Privacy Controls for Federal Information Systems and Organizations.

Documentation validating that the service will meet NIST 800-53 controls has been attached.

*\*If client software is required by the service provider, the Department will evaluate the viability on a case-by-case basis.*

**Procurement Criteria for VHSS Hosting:**

You agree with the [DGS 401IT terms and conditions](#).

You comply with applicable [DGS special provisions](#).

You have attached a list of contracting models available (CMAS, MSA, etc.)

You have attached a list of potential resellers or documentation to support the non-competitive status of the product/service stating it is not available through any other source.

You have attached a list of services that includes the SKU number, description and price for each item.

**Vendor Information**

Vendor Name

Contact Name

Title

Address

City, State, Zip

Phone

Fax

E-mail

Website

Date Submitted

Signature

When completed, email this form along with the required documents to **[ITPM@state.ca.gov](mailto:ITPM@state.ca.gov)**.